

भारत सरकार  
Government of India  
कृषि एवं किसान कल्याण मंत्रालय  
Ministry of Agriculture & Farmers Welfare  
कृषि एवं किसान कल्याण विभाग  
Department of Agriculture and Farmers Welfare  
**राष्ट्रीय जैविक एवं प्राकृतिक खेती केंद्र**  
**NATIONAL CENTRE FOR ORGANIC & NATURAL FARMING**

हापुड़ रोड, कमला नेहरू नगर, गाजियाबाद & 201002@Hapur Road. Kamla Nehru Nagar, Ghaziabad-201002.

Web : <http://nconf.dac.gov.in>; Email : [nbdc@nic.in](mailto:nbdc@nic.in) 0120-2764906, 2764212

फाइल सं.- 10(2)2022/PGS-NEC

1991-1993

दिनांक- 04.09.2024

**परिपत्र/CIRCULAR**

All Regional Councils (RCs) are hereby informed that RCs must mandatorily submit renewal application after completion of three years (as per prescribed format in PGS guidelines) at least 90 days in advance. The renewal application must accompany the prescribed renewal fee of Rs. 25000/- (Twenty-five thousand only) in form of DD in favor of PAO Sectt. II, DA & FW for renewal of authorization to the PGS-India Secretariat. One copy of the application must be submitted to concerned Zonal Council (ZC) for the endorsement and recommendations.

It is observed that most of the RCs has not applied for renewal of authorization as per PGS-India guidelines on prescribed renewal format and fee.

RCs willing to extend authorization are required to apply for renewal in the prescribed format & deposit the fee, so that their renewal case can be processed further. Authorization of such RCs will be deemed to be provisionally extended, in case there is no major/minor non-compliance imposed on them, till the formalities get completed at PGS Secretariat /ZC level.

In case of not applying for renewal the authorization of RC will be treated as automatically ceased.

  
डॉ. गगनेश शर्मा/ Dr Gagnesh Sharma  
निदेशक, Director/  
PGS-INDIA Executive Secretary

Copy to:

1. Head/Incharge Regional Councils authorized under PGS India Certification- for submission of renewal form with fees if renewal is due .
2. RCONFs/ZCs Ghaziabad, Bengaluru, Bhubnaeswar, Nagpur, Imphal- to expedite renewal process as per PGS-India Guidelines.
3. Joint Secretary (INM Division), Krishi Bhawan, New Delhi- for kind information

## 8.5- Regional Council Renewal format

Name of Regional Council

Name of Head and contact number

Name of Incharge and contact number

S.NO.	PARTICULARS	Details
1.	<b>Number of Staff in main office (indicate number only)</b> i.PGS-auditor-cum-data-entry-operator ii.PGS System facilitator iii.Quality Manager iv.Training staff v.Field inspector	
2.	<b>Infrastructure for running the certification system (indicate number only)</b> i.Number of computers ii.Printer iii.Internet facility iv.Tables/Desks v.Storage facility for offline docs (Almirah etc)	
3.	<b>Head office and all branch office address details with GPS location</b>	
4.	<b>Experience in organic management practices and certification system</b> Number of years	
5.	<b>Promotion of PGS-India certification through literature preparation in local language (indicate number of copies prepared)</b> i.Pamphlets/Leaflets ii.Operational Manual/Quality Manual	
6.	<b>Number of Training conducted for support to existing and new Local groups in procedure and documentation (indicate number only)</b>	
7.	<b>Physical inspection/evaluation of local Groups</b> i.Number of Local groups completed first physical inspection within 2 years of registration ii.Number of Local groups evaluated every year(%)	
8.	<b>Total no of active Local groups</b>	
9.	<b>Total no of LGs issued continuous certificates</b>	
10.	<b>Total no of LGs not issued certificates</b>	
11.	<b>No of farmers issued Non Compliance</b>	
12.	<b>Total no of active Individual farmers</b>	
13.	<b>Total no of PGS Green certificates generated for Local Groups</b>	
14.	<b>Total no of PGS Organic certificates generated for Local Groups</b>	

15.	<b>Total no of PGS Green certificates generated for Individual farmers</b>	
16.	<b>Total no of PGS Organic certificates generated for Individual farmers</b>	
17.	<b>Number of processors registered</b>	
18.	<b>Number of Processors completed physical inspection</b>	
19.	<b>Number of livestock registered</b>	
20.	<b>Number of Scope Certificate generated for Livestock</b>	
21.	<b>Number of Scope tested for Pesticide residue analysis</b>	
22.	<b>Number of farmers/LGs left Regional Council</b>	
23.	<b>Number of farmers/LGs dropped by Regional Council</b>	
24.	<b>Number of Staff left with details of staff name and designation</b>	
25.	<b>Any change in ownership details</b>	
26.	<b>Submission of statutory reports at regular interval:</b> (Indicate Number of submission of reports and feedback as asked for by State and Central Govt)	
27.	<b>Attending trainings, meetings and refreshers organized by State and Central Govt.</b> (indicate Name of training)	
28.	<b>Membership of reputed national and international organic association accreditation/certification agency including ISO</b>	
29.	<b>Inspection and certification procedures</b> Well defined inspection and certification procedures are available in OP and QM (Yes/No)	
30.	<b>If undertaking off-farm processing and handling certification/ Large Area Certification</b> (Yes/No)	

*Note: Every year RC need to submit report to NCONF Ghaziabad by 30<sup>th</sup> April.*

**Signature of the Head of RC**

**Date:**



भारत सरकार

Government of India

कृषि और किसान कल्याण मंत्रालय

Ministry of Agriculture & Farmers Welfare

कृषि और किसान कल्याण विभाग

Department of Agriculture and Farmers Welfare

राष्ट्रीय जैविक एवं प्राकृतिक खेती केंद्र

**NATIONAL CENTRE FOR ORGANIC AND NATURAL FARMING**

हापुर रोड कमला नेहरू नगर गाजियाबाद 201002/Hapur Road, Kamla Nehru Nagar, Ghaziabad-201002

Web : <http://ncof.dacnet.nic.in> Email : [nbdc@nic.in](mailto:nbdc@nic.in) 0120-2764906, 2764212

मिसिल सं. -10(2)2022/PGS NEC/ - 1107 - 12

दिनांक- 11.05.2023

17

**परिपत्र/CIRCULAR**

It is for the information of all concerned that the registration fees for new applicant organizations (Regional Council and Service providers), and the renewal fees of Regional Council after completing three years of authorization will be charged as Rs. 25000/- (Twenty Five Thousand only) w.e.f. 11.05.2023. The fee can be deposited in the form of Demand Draft in favo<sup>r</sup> of PAO. (Sectt II), DA&FW, New Delhi alongwith required documents (as per PGS India guidelines) and may be submitted to NCONF Ghaziabad.

(डॉ गगनेश शर्मा)/Dr. Gagnesh Sharma  
निदेशक, Director

Copy to:

1. RCONFs (Ghaziabad, Bengaluru, Bhubnaeswar, Nagpur, Imphal)
2. Joint Secretary (INM Division), Krishi Bhawan, New Delhi